

Notes from the Library

Volume 1 Issue 3 November 28th, 2023

LIBRARY UPDATES:

● #OUT WITH THE OLD

-The New Mission Library is getting a complete renovation, including a new book collection coming from the district. Our new collection will have more culturally relevant literature ready to engage our students.

-In order to make space for the new collection, the one we currently have must be taken out.

*****PLEASE STOP BY AND TAKE AS MANY BOOKS AS YOU WANT!*****

-The leftover books will be shipped to an organization called "More Than Words."

-The ETA for our new collection should be sometime in December.

● NO FOOD OR DRINKS IN THE LIBRARY

-With the library renovation happening soon, and also a recent discovery of pests found roaming in some areas of the library... Food is no longer allowed. :(

-For clubs being hosted in the library, and are buying food for students. Although it's not preferred, please ensure that there is no food left behind on tables, and that the tables get wiped down with disinfectant wipes.

● LIBRARY CARDS

-Since we are in the process of getting a new collection, it's important to make sure all students will have access to them. For this they will need a library card!

-This library card will give students access to our school library AND any Boston Public Library.

-Please have students fill out the Google Form if they don't have a card from BPL. (ELA Teachers have the flyers in their classrooms. Please let me know if you would like one!)

● CAN WE USE THE LIBRARY SPACE?

-YES! Please use the Calendly link in my signature from my emails to reserve the space for your class! This helps me add it to the New Mission Library Calendar!

-You are able to see the Google Calendar in case you need to see if the library will be available.

● LIBRARY HOURS

As of now, the library is open at 7:30AM and after school from 2:30PM-3:30PM for student to use as study hall Monday through Thursday. The library closes at 2:30 on Fridays.

● CLUB LIB

-Club Lib is still happening! Students can visit the library during lunch time. No Club Lib on Tuesdays during 2nd Lunch & No Club Lib on Thursdays for both lunches.

-Only change is, no food is allowed!

CHROMEBOOK LAND:

● HAVE STUDENTS FILL OUT THE GOOGLE FORM

-This has helped me keep track of who I need to check up on for any Chromebook issues. Thank you for enforcing this policy to students. It helps with students not losing any learning time!

● STAFF ASSIGNED CHROMEBOOKS

-Please make sure that these do not leave the classroom, as well as the chargers. To ensure students will return the device, they can trade in something of value for them to borrow a chromebook, that way it doesn't go missing. :)

-IF one does go missing, please email me which ones you do have to figure out the mystery!

● WHAT IF A STUDENT FORGOT THEIR DEVICE?

Students are able to come in the mornings to the library before advisory to get a loaner. They will still need to trade in their phone to borrow one.

● WHAT IF A STUDENT'S DEVICE ISN'T WORKING OR WENT MISSING?

Students will need to fill out the google form from the "Tech Help Support" so I can be able to assign them a daily loaner, or solve whatever issue they may have.

To avoid students missing learning time, let's encourage for them to come in the mornings from 7:30-7:45AM or after school 2:30-3:30PM.

Either way, the google form will be used for me to find them during the day and help them with any issues. 😊

● GRACIAS!

-Thank you to all for everything that you do, and for all your patience!

That's all for now, please let me know if you have any questions!

With love,
-Isa (Ms. Castillo)

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